



THE SUNRISE FOUNDATION BOARD

Performance Report

YEAR ENDED 31 MARCH 2023

Audit • Tax • Advisory



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Compilation Report and Disclaimer of Liability to the Trust Board

The Sunrise Foundation Board For the year ended 31 March 2023

Compilation Report and Disclaimer of Liability to the Trustees of The Sunrise Foundation Board.

Scope

On the basis of information provided and in accordance with Service Engagement Standard 2 Compilation of Financial Information, we have compiled the Performance Report of The Sunrise Foundation Board for the year ended 31 March 2023.

This Report has been prepared in accordance with the accounting policies described in the Notes to the Performance Report.

Responsibilities

The Trust Board are solely responsible for the information contained in this Performance report and have determined that the accounting policies used are appropriate to meet their needs and for the purpose that the Report was prepared.

The Performance Report was prepared exclusively for the Trust Board benefit. We do not accept responsibility to any other person for the contents of the Report.

No Audit or Review Engagement Undertaken by Us

Our procedures use accounting expertise to undertake the compilation of the Performance Report from information provided to us by the Trust Board. Our procedures do not include verification or validation procedures. No audit or review engagement has been performed by us and accordingly no assurance is expressed.

Independence

We are not independent of The Sunrise Foundation Board because a Director of this firm is a Trustee of the entity.

Disclaimer

We have compiled these financial statements based on information provided which has not been subject to an audit or review engagement. Accordingly, we do not accept any responsibility for the reliability, accuracy or completeness of the compiled financial information contained in the Performance Report. Nor do we accept any liability of any kind whatsoever, including liability by reason of negligence, to any person for losses incurred as a result of placing reliance on this Performance report.



BDO Gisborne Limited

1 Peel Street
Gisborne

Dated: 12 July 2023

Entity Information

The Sunrise Foundation Board For the year ended 31 March 2023

'Who are we?', 'Why do we exist?'

Legal Name of Entity

The Sunrise Foundation Board

Entity Type and Legal Basis

Registered Charity

Registration Number

CC 50590

Entity's Purpose or Mission

The Sunrise Foundation is a charitable trust established to receive gifts and legacies in the form of endowments to be invested for the lasting benefit of local community organisations and causes.

Our Vision - Local giving for local needs

Our Mission - To connect people who care with causes that improve the quality of life in our community

Entity's Operational Structure

Trust Structure - There is a Board of up to nine volunteer Trustees who govern The Sunrise Foundation.

Operational Structure - Our operations are managed by three part time employees. We employ an Executive Officer, a Marketing Manager and an Administrator.

Main Sources of Entity's Cash and Resources

The Sunrise Foundation received its income from a mixture of grants, donations and bequests.

Main Methods Used by Entity to Raise Funds

Donations, bequests and grants.

Entity's Reliance on Volunteers and Donated Goods or Services

Trustees & Committee Members are volunteers.

Postal Address

PO Box 1068
Gisborne 4040
New Zealand

Approval of Performance Report

The Sunrise Foundation Board For the year ended 31 March 2023

The Trustees are pleased to present the approved Performance report including the historical financial statements of The Sunrise Foundation Board for year ended 31 March 2023.

APPROVED



Richard Briant
Trustee

Date: 12 July 2023



Colin Christie
Trustee

Date: 12 July 2023

Statement of Service Performance

The Sunrise Foundation Board For the year ended 31 March 2023

'What did we do?', 'When did we do it?'

Our Outcome

The outcome is to connect people who care with causes that improve the quality of life in our community.

Our Outputs

Vision: Local Giving for Local Needs.

Mission: To connect people who care with causes that matter, to strengthen our local community forever.

	Actual This Year	Actual Last Year
Special Interest Endowment Funds established	5	1
Total Special Interest Endowment Funds	50	45
Number of community organisations that received Sunrise grants	42	46
Tagged distributions from Donor Funds	27	32
Unrestricted distributions from Donor Funds	16	17
Organisations participating in Workplace Giving	6	4
Individuals participating in Workplace Giving	49	44

Statement of Financial Performance

The Sunrise Foundation Board For the year ended 31 March 2023

'How was it funded?' and 'What did it cost?'

	NOTES	2023	2022
Revenue			
Donations, fundraising and other similar revenue	1	1,388,252	429,568
Interest, dividends and other investment revenue	1	(102,846)	295,052
Other revenue	1	61,734	47,517
Total Revenue		1,347,139	772,137
Expenses			
Volunteer and employee related costs	2	130,936	115,617
Costs related to providing goods or service	2	59,522	67,915
Grants and donations made	2	199,982	154,073
Other expenses	2	3,767	1,957
Total Expenses		394,207	339,561
Surplus/(Deficit) for the Year		952,933	432,576

This statement should be read in conjunction with the Audit Report and Notes to the Performance Report.

Statement of Financial Position

The Sunrise Foundation Board As at 31 March 2023

'What the entity owns?' and 'What the entity owes?'

	NOTES	31 MAR 2023	31 MAR 2022
Assets			
Current Assets			
Bank accounts and cash	3	194,541	144,812
Debtors and prepayments	3	1,437	-
Other Current Assets	3	788,632	336,761
Total Current Assets		984,610	481,573
Non-Current Assets			
Property, Plant and Equipment	4	5,202	5,291
Investments	3	6,630,354	6,131,307
Total Non-Current Assets		6,635,557	6,136,598
Total Assets		7,620,167	6,618,170
Liabilities			
Current Liabilities			
Creditors and accrued expenses	5	2,607	2,586
Employee costs payable	5	16,793	15,803
Unused donations and grants with conditions	5	89,623	21,754
Other current liabilities	5	200,000	160,000
Total Current Liabilities		309,022	200,143
Total Liabilities		309,022	200,143
Net Assets		7,311,144	6,418,028
Accumulated Funds			
Accumulated surpluses or (deficits)	6	5,349	(4,188)
Reserves	6	7,305,796	6,422,216
Total Accumulated Funds		7,311,144	6,418,028

This statement should be read in conjunction with the Audit Report and Notes to the Performance Report.

Statement of Cash Flows

The Sunrise Foundation Board For the year ended 31 March 2023

'How the entity has received and used cash'

	ENDOWMENT	OPERATING	2023	2022
Cash Flows from Operating Activities				
Donations, fundraising and other similar receipts	1,313,744	180,127	1,493,871	371,562
Interest, dividends and other investment receipts	126,925	651	127,576	102,593
Cash receipts from other operating activities	(59,816)	61,734	1,918	-
GST	-	(365)	(365)	253
Payments to suppliers and employees	-	(188,740)	(188,740)	(174,931)
Donations or grants paid	(199,982)	-	(199,982)	(173,007)
Total Cash Flows from Operating Activities	1,180,871	53,407	1,234,278	126,469
Cash Flows from Investing and Financing Activities				
Receipts from sale of investments	400,000	-	400,000	209,032
Payments to acquire property, plant and equipment	-	(3,678)	(3,678)	(5,917)
Payments to purchase investments	(1,130,000)	-	(1,130,000)	(300,000)
Total Cash Flows from Investing and Financing Activities	(730,000)	(3,678)	(733,678)	(96,885)
Net Increase/ (Decrease) in Cash	450,871	49,729	500,600	29,584
Cash Balances				
Cash and cash equivalents at beginning of period	336,761	144,812	481,573	451,989
Cash and cash equivalents at end of period	787,632	194,541	982,173	481,573
Net change in cash for period	450,871	49,729	500,600	29,584

This statement should be read in conjunction with the Audit Report and Notes to the Performance Report.

Statement of Accounting Policies

The Sunrise Foundation Board For the year ended 31 March 2023

Basis of Preparation

The entity has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

'How did we do our accounting?'

Presentation Currency

The Performance Report is presented in New Zealand dollars (NZ\$) and all values are rounded to the nearest NZ\$.

Revenue Recognition

Donations and grants with no "use or return" condition attached are recorded as revenue when cash is received.

Donations and grants with a "use or return" condition attached are recorded as a liability when cash is received, and as the conditions are met the liability is reduced and revenue is recorded.

Interest income is recorded as it is earned.

Dividend income is recorded when the revenue is receivable.

Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 12 months or less.

Foreign Currencies

Foreign currency transactions are converted to New Zealand dollars at the exchange rate ruling at the date of the transaction. At balance date foreign monetary assets and liabilities are translated at the closing rate and variations arising from these transactions are included in the Statement of Financial Performance.

Property, Plant and Equipment

Items of property, plant and equipment are stated at historical cost less accumulated depreciation. Depreciation is calculated on a diminishing value basis over the estimated useful life of the asset. The following estimated depreciation rates have been used:

Office Furniture & Equipment 10% - 67% DV

Investments

Investments have been recorded at fair value.

Goods and Services Tax (GST)

The entity is registered for GST. All amounts are stated exclusive of goods and services tax (GST) except for accounts payable and accounts receivable which are stated inclusive of GST.

Income Tax

The Sunrise Foundation Board is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

Tier 2 PBE Accounting Standards Applied

The Trust elected to adopt IPSAS 30 in relation to investments. Adoption of this standard results in investment revaluation gains and losses being presented in the Statement of Financial Performance.

Changes in Accounting Policies

There have been no changes in accounting policies. Policies have been applied on a consistent basis with those of the previous reporting period.

Notes to the Performance Report

The Sunrise Foundation Board For the year ended 31 March 2023

2023 2022

1. Analysis of Revenue

Donations, fundraising and other similar revenue

Endowment Funds

Donations and Bequests	1,148,254	253,789
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Operating - Sponsorships & Grants Received

Sponsorship	15,000	30,640
Clark Charitable Trust Grant	10,000	10,000
Trust Tairawhiti	80,000	80,000
Tindall Foundation 1% to Operations	5,126	5,639
Bayleys Gisborne	2,061	-
Other Operating Donations	29,190	-
Total Operating - Sponsorships & Grants Received	141,377	126,279

Pass Through Funds

Donations

Cyclone Gabrielle Pass Through	25,600	-
Pass Through Funds Outward Bound In	15,500	5,000
Tindall (Donation for Grant Allocation)	57,521	44,500
Total Donations	98,621	49,500

Total Donations, fundraising and other similar revenue	1,388,252	429,568
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Interest, dividends and other investment revenue

Endowment Funds

Investment Revenue - Endowment	157,749	115,022
Investment Revaluation - Endowment	(261,246)	178,858
Total Endowment Funds	(103,497)	293,880

Operating Funds

Interest Received - Operations	651	1,172
Total Operating Funds	651	1,172

Total Interest, dividends and other investment revenue	(102,846)	295,052
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Other revenue

Operating Funds

Administration Fee from Endowments	59,816	47,517
Wage subsidy	1,918	-
Total Other revenue	61,734	47,517

2023

2022

2. Analysis of Expenses

Volunteer and employee related costs

Operating funds

ACC Levies	248	202
Wages	130,688	115,415
Total Volunteer and employee related costs	130,936	115,617

Costs related to providing goods or services

Operating funds

Accountancy Fees	14,760	3,690
Audit Fees	5,000	5,000
Bank Fees	338	234
CFNZ Levy	2,286	2,206
Computer Expenses	3,642	6,734
Consultant Support	-	10,500
Facebook	553	610
Functions	3,056	292
General Expenses	719	1,284
Gisborne Herald - Marketing	3,213	6,099
Graphic Design	2,960	2,026
Insurance	3,990	3,824
Investment Management Fee	530	538
Marketing Electronic	1,407	1,465
Marketing Materials	133	-
Motor Vehicle Expenses	337	664
Newsletters & Posters - Marketing	-	4,090
Photography	1,170	240
Printing	12,779	8,540
Recruitment & HR	-	388
Rent	-	4,710
Staff Training/Conferences	395	10
Stationery & Postage	400	1,387
Telephone & Internet Expenses	949	1,101
Travelling Expenses	547	544
Video	-	1,020
Website Expenses	360	720
Total Costs related to providing goods or services	59,522	67,915

	2023	2022
Grants and donations made		
Grants from Endowments	100,080	104,573
Grants from Pass Through Funds		
Pass Through Grant Outward Bound	15,500	5,000
Tindall Foundation (Allocation Grants Distributed)	58,802	44,500
Pass through Cyclone Gabrielle out	25,600	-
Total Grants from Pass Through Funds	99,902	49,500
Total Grants and donations made	199,982	154,073
Other expenses		
Operating funds		
Depreciation	3,269	1,957
Loss on disposal	498	-
Total Other expenses	3,767	1,957
	2023	2022

3. Analysis of Assets

Bank accounts and cash

BNZ Cheque Account - Operating	194,541	63,571
BNZ Term Deposit - Operating	-	81,241
BNZ Trust Account - Endowment	787,632	336,761
Undeposited Funds	1,000	-
Total Bank accounts and cash	983,173	481,573

Debtors and prepayments

Accounts receivable	1,437	-
Total Debtors and prepayments	1,437	-

Investments

BNZ Term Deposits - Endowment	778,877	873,471
Craigs Investment Portfolio	958,156	118,420
JMI Wealth Investment Portfolio	4,893,321	5,139,415
Total Investments	6,630,354	6,131,307

	2023	2022
4. Property, Plant and Equipment		
Office furniture & equipment at cost	12,483	17,259
Accumulated depreciation	(7,281)	(11,968)
Total Property, Plant and Equipment	5,202	5,291
	2023	2022
5. Analysis of Liabilities		
Creditors and accrued expenses		
BNZ Business Visa	820	872
Trade creditors	2,741	2,755
GST	(955)	(1,041)
Total Creditors and accrued expenses	2,607	2,586
Employee costs payable		
PAYE	4,452	2,436
Annual Leave Entitlement	12,341	9,074
Wages payable	-	4,294
Total Employee costs payable	16,793	15,803
Unused donations and grants with conditions		
Unused Grant - Tindall Foundation	-	6,254
Unused Donations - Outward Bound	10,000	15,500
Unused donation - Grape Growers Fund	32,750	-
Unused donation - Cyclone Gabrielle	31,873	-
Unused donation - Tindall Cyclone Gabrielle	15,000	-
Total Unused donations and grants with conditions	89,623	21,754
Other current liabilities		
Grant in Advance - Trust Tairawhiti	200,000	160,000
Total Other current liabilities	200,000	160,000

2023

2022

6. Reconciliation of Accumulated Funds

Accumulated Funds

Operating Funds

Opening Balance	(4,188)	6,332
Operating Funds - Donations, fundraising and other similar revenue	141,377	126,279
Operating Funds - Interest, dividends and other investment revenue	651	1,172
Administration Fee from Endowment Funds	59,816	47,517
Operating Funds - Expenses	(192,306)	(185,488)
Total Operating Funds	5,349	(4,188)

Endowment Funds

Opening Balance	6,422,216	6,026,637
Endowment Funds - Donations, fundraising and other similar revenue	1,148,254	254,723
Endowment Funds - Interest, dividends and other investment revenue	(103,497)	293,880
Endowment Funds - Distributions	(101,361)	(105,507)
Administration Fee to Operating Funds	(59,816)	(47,517)
Total Endowment Funds	7,305,796	6,422,216

Total Accumulated Funds

7,311,144 **6,418,028**

7. Accumulated Funds

This Year			
Description	Operating Funds	Endowment Funds	Total
Opening Balance	(4,188)	6,422,216	6,418,028
Surplus (Deficit)	(50,279)	943,395	893,116
Transfer from Endowment	59,816	(59,816)	0
Closing Balance	5,349	7,305,795	7,311,144

Last Year			
Description	Operating Funds	Endowment Funds	Total
Opening Balance	6,332	6,026,637	6,032,969
Surplus (Deficit)	(58,037)	443,096	385,059
Transfer from Endowment	47,517	(47,517)	0
Closing Balance	(4,188)	6,422,216	6,418,028

2023

2022

8. Community Funds of New Zealand Disclosure

Equity Funds

Administration Funds	5,349	(4,188)
Endowment Funds	7,305,796	6,422,216
Total Equity Funds	7,311,144	6,418,028
Total Community Funds of New Zealand Disclosure	7,311,144	6,418,028

9. Breakdown of Reserves

Name	Nature and Purpose	This Year \$	Last Year \$
Endowment Funds	Capital Base to derive income available for Grants	7,305,796	6,422,216

10. Commitments

There are no commitments as at 31 March 2023 (Last year - nil).

11. Contingent Liabilities and Guarantees

There are no contingent liabilities or guarantees as at 31 March 2023 (Last year - nil).

12. Goods or Services Provided to the Entity in Kind

- Investment Portfolio Management Fees
- Office Rental

13. Related Parties

David Clark is a trustee of The Sunrise Foundation and also a trustee of Clark Charitable Trust. Clark Charitable Trust provided an operating grant to the The Sunrise Foundation Board in the year ended 31 March 2023.

John Clarke is a trustee of The Sunrise Foundation and also a trustee of Trust Tairawhiti. Trust Tairawhiti provided an operating grant to The Sunrise Foundation Board in the year ended 31 March 2023.

Richard Briant is a trustee of The Sunrise Foundation and also a director of BDO Gisborne Limited. BDO Gisborne provided accounting and consulting services to The Sunrise Foundation Board in the year ended 31 March 2023.

14. Events After the Balance Date

There were no events that have occurred after the balance date that would have a material impact on the Performance Report (Last year - nil).

15. Ability to Continue Operating

The entity will continue to operate for the foreseeable future.

INDEPENDENT AUDITOR'S REPORT To the Trustees of The Sunrise Foundation Board

Report on the Audit of the Performance Report

Opinion

We have audited the performance report of The Sunrise Foundation Board on pages 1 to 16, which comprises the Entity Information, Statement of Service Performance, Statement of Financial Performance, Statement of Cash Flows for the year ended 31 March 2023, Statement of Financial Position as at 31 March 2023, and Statement of Accounting Policies and Notes to the Performance Report.

In our opinion:

- (a) the reported outcomes and outputs, and quantification of the outputs to the extent practicable, in the Statement of Service Performance are suitable;
- (b) the performance report on pages 1 to 16 presents fairly, in all material respects:
 - the entity information for the year then ended;
 - the service performance for the year then ended; and
 - the financial position of The Sunrise Foundation Board as at 31 March 2023, and its financial performance, and cash flows for the year then ended, in accordance with Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit) issued by the New Zealand Accounting Standards Board.

Basis for Opinion

We conducted our audit of the Statement of Financial Performance, Statement of Financial Position, Statement of Cash Flows, Statement of Accounting Policies and Notes to the Performance Report in accordance with International Standards on Auditing (New Zealand) (ISAs (NZ)), and the audit of the Entity Information and Statement of Service Performance in accordance with the International Standard on Assurance Engagements (New Zealand) ISAE (NZ).

Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Performance Report section of our report. We are independent of The Sunrise Foundation in accordance with Professional and Ethical Standard 1 'International Code of Ethics for Assurance Practitioners (including International Independence Standards) (New Zealand)' issued by the New Zealand Auditing and Assurance Standards Board, and we have fulfilled our other ethical responsibilities in accordance with these requirements.

Our firm participates in the Sunrise Foundation payroll giving programme which we believe not to affect our independence. Other than this matter and in our capacity as auditor, we have no relationship with, or interests in, The Sunrise Foundation. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibility of the Trustees for the Performance Report

The trustees are responsible for:

- (a) identifying outcomes and outputs, and quantifying the outputs to the extent practicable, that are relevant, reliable, comparable and understandable, to report in the Statement of Service Performance;

- (b) the preparation and fair presentation of the performance report on behalf of the entity which comprises:
- the Entity Information;
 - the Statement of Service Performance; and
 - the Statement of Financial Performance, Statement of Financial Position, Statement of Cash Flows, Statement of Accounting Policies and Notes to the Performance Report in accordance with Public Benefit Entity Simple Format Accrual (Not-For-Profit) issued in New Zealand by the New Zealand Accounting Standards Board, and
- (c) such internal control as the trustee's determine is necessary to enable the preparation of the performance report that is free from material misstatement, whether due to fraud or error.

In preparing the performance report, the trustees are responsible on behalf of The Sunrise Foundation Board for assessing the trust's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the trust or to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibility for the Audit of the Performance Report

Our objectives are to obtain reasonable assurance about whether the performance report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (NZ) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the performance report.

As part of an audit in accordance with ISAs (NZ) we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the performance report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of the use of the going concern basis of accounting by the trustees and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the trust's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the performance report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the trust to cease to continue as a going concern.

- Evaluate the overall presentation, structure and content of the performance report, including the disclosures, and whether the performance report represents the underlying transactions and events in a manner that achieves fair presentation.
- Perform procedures to obtain evidence about and evaluate whether the reported outcomes and outputs, and quantification of the outputs to the extent practicable, are relevant, reliable, comparable and understandable.

We communicate with the trustees regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Coates Associates Ltd

11 July 2023
Coates Associates Ltd
300 Childers Road
Gisborne

