



THE SUNRISE FOUNDATION BOARD

Performance Report

YEAR ENDED 31 MARCH 2022

Audit • Tax • Advisory



Contents

2	Compilation Report and Disclaimer of Liability to the Trust Board
3	Entity Information
4	Approval of Performance Report
5	Statement of Service Performance
6	Statement of Financial Performance
7	Statement of Financial Position
8	Statement of Cash Flows
9	Statement of Accounting Policies
11	Notes to the Performance Report
16	Audit Report

Compilation Report and Disclaimer of Liability to the Trust Board

The Sunrise Foundation Board For the year ended 31 March 2022

Compilation Report and Disclaimer of Liability to the Trustees of The Sunrise Foundation Board.

Scope

On the basis of information provided and in accordance with Service Engagement Standard 2 Compilation of Financial Information, we have compiled the Performance Report of The Sunrise Foundation Board for the year ended 31 March 2022.

This Report has been prepared in accordance with the accounting policies described in the Notes to the Performance Report.

Responsibilities

The Trust Board are solely responsible for the information contained in this Performance report and have determined that the accounting policies used are appropriate to meet their needs and for the purpose that the Report was prepared.

The Performance Report was prepared exclusively for the Trust Board benefit. We do not accept responsibility to any other person for the contents of the Report.

No Audit or Review Engagement Undertaken by Us

Our procedures use accounting expertise to undertake the compilation of the Performance Report from information provided to us by the Trust Board. Our procedures do not include verification or validation procedures. No audit or review engagement has been performed by us and accordingly no assurance is expressed.

Independence

We are not independent of The Sunrise Foundation Board because a Director of this firm is a Trustee of the entity.

Disclaimer

We have compiled these financial statements based on information provided which has not been subject to an audit or review engagement. Accordingly, we do not accept any responsibility for the reliability, accuracy or completeness of the compiled financial information contained in the Performance Report. Nor do we accept any liability of any kind whatsoever, including liability by reason of negligence, to any person for losses incurred as a result of placing reliance on this Performance report.



BDO Gisborne Limited

1 Peel Street
Gisborne

Dated: 18 July 2022

Entity Information

The Sunrise Foundation Board For the year ended 31 March 2022

'Who are we?', 'Why do we exist?'

Legal Name of Entity

The Sunrise Foundation Board

Entity Type and Legal Basis

Registered Charity

Registration Number

CC 50590

Entity's Purpose or Mission

The Sunrise Foundation is a charitable trust established to receive gifts and legacies in the form of endowments to be invested for the lasting benefit of local community organisations and causes.

Our Vision - Local giving for local needs

Our Mission - To connect people who care with causes that improve the quality of life in our community

Entity's Operational Structure

Trust Structure - There is a Board of up to nine volunteer Trustees who govern The Sunrise Foundation.

Operational Structure - Our operations are managed by three part time employees. We employ an Executive Officer, a Marketing Manager and an Administrator.

Main Sources of Entity's Cash and Resources

The Sunrise Foundation received its income from a mixture of grants, donations and bequests.

Main Methods Used by Entity to Raise Funds

Donations, bequests and grants.

Entity's Reliance on Volunteers and Donated Goods or Services

Trustees & Committee Members are volunteers.

Postal Address

PO Box 1068
Gisborne 4040
New Zealand

Approval of Performance Report

The Sunrise Foundation Board For the year ended 31 March 2022

The Trustees are pleased to present the approved Performance report including the historical financial statements of The Sunrise Foundation Board for year ended 31 March 2022.

APPROVED



Trustee

Date 20 July 2022



Trustee

Date 20 July 2022

Statement of Service Performance

The Sunrise Foundation Board For the year ended 31 March 2022

'What did we do?', 'When did we do it?'

Our Outcome

The outcome is to connect people who care with causes that improve the quality of life in our community.

Our Outputs

Vision: Local Giving for Local Needs.

Mission: To connect people who care with causes that matter, to strengthen our local community forever.

	Actual This Year	Actual Last Year
Special Interest Endowment Funds established	1	3
Total Special Interest Endowment Funds	45	44
Number of community organisations that received Sunrise grants	46	44
Tagged distributions from Donor Funds	32	19
Unrestricted distributions from Donor Funds	17	25
Organisations participating in Workplace Giving	4	4
Individuals participating in Workplace Giving	44	44

Statement of Financial Performance

The Sunrise Foundation Board For the year ended 31 March 2022

'How was it funded?' and 'What did it cost?'

	NOTES	2022	2021
Revenue			
Donations, fundraising and other similar revenue	1	430,502	730,150
Interest, dividends and other investment revenue	1	295,052	1,001,398
Other revenue	1	47,517	43,666
Total Revenue		773,071	1,775,214
Expenses			
Volunteer and employee related costs	2	115,617	96,011
Costs related to providing goods or service	2	67,915	53,252
Grants and donations made	2	155,007	189,977
Other expenses	2	1,957	863
Total Expenses		340,495	340,103
Surplus/(Deficit) for the Year		432,576	1,435,111

This statement should be read in conjunction with the Audit Report and Notes to the Performance Report.

Statement of Financial Position

The Sunrise Foundation Board As at 31 March 2022

'What the entity owns?' and 'What the entity owes?'

	NOTES	31 MAR 2022	31 MAR 2021
Assets			
Current Assets			
Bank accounts and cash	3	144,812	230,439
Other Current Assets	3	336,761	221,550
Total Current Assets		481,573	451,989
Non-Current Assets			
Property, Plant and Equipment	4	5,291	1,331
Investments	3	6,131,307	5,848,417
Total Non-Current Assets		6,136,598	5,849,748
Total Assets		6,618,170	6,301,737
Liabilities			
Current Liabilities			
Creditors and accrued expenses	5	18,389	10,074
Unused donations and grants with conditions	5	21,754	18,000
Other current liabilities	5	160,000	240,694
Total Current Liabilities		200,143	268,768
Total Liabilities		200,143	268,768
Net Assets		6,418,028	6,032,969
Accumulated Funds			
Accumulated surpluses or (deficits)	6	(4,188)	6,332
Reserves	6	6,422,216	6,026,637
Total Accumulated Funds		6,418,028	6,032,969

This statement should be read in conjunction with the Audit Report and Notes to the Performance Report.

Statement of Cash Flows

The Sunrise Foundation Board
For the year ended 31 March 2022

'How the entity has received and used cash'

	Endowment	Operating	Total 2022	2021
Cash Flows from Operating Activities				
Donations, fundraising and other similar receipts	325,283	46,279	371,562	649,649
Interest, dividends and other investment receipts	101,420	1,172	102,592	113,221
Cash receipts from other operating activities	(47,517)	47,517	-	-
GST	-	253	253	235
Payments to suppliers and employees	-	(174,931)	(174,931)	(148,772)
Donations or grants paid	(173,007)	-	(173,007)	(189,227)
Total Cash Flows from Operating Activities	206,179	(79,711)	126,468	425,106
Cash Flows from Investing and Financing Activities				
Receipts from sale of investments	9,032	-	9,032	-
Payments to acquire property, plant and equipment	-	(5,917)	(5,917)	-
Payments to purchase investments	(100,000)	-	(100,000)	(500,000)
Total Cash Flows from Investing and Financing Activities	(90,968)	(5,917)	(96,885)	(500,000)
Net Increase/ (Decrease) in Cash	115,211	(85,627)	29,584	(74,894)
Cash Balances				
Cash and cash equivalents at beginning of period	221,550	230,439	451,989	526,883
Cash and cash equivalents at end of period	336,761	144,812	481,573	451,989
Net change in cash for period	115,211	(85,627)	29,584	(74,894)

This statement should be read in conjunction with the Audit Report and Notes to the Performance Report.

Statement of Accounting Policies

The Sunrise Foundation Board For the year ended 31 March 2022

Basis of Preparation

The entity has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

'How did we do our accounting?'

Presentation Currency

The Performance Report is presented in New Zealand dollars (NZ\$) and all values are rounded to the nearest NZ\$.

Revenue Recognition

Donations and grants with no "use or return" condition attached are recorded as revenue when cash is received.

Donations and grants with a "use or return" condition attached are recorded as a liability when cash is received, and as the conditions are met the liability is reduced and revenue is recorded.

Interest income is recorded as it is earned.

Dividend income is recorded when the revenue is receivable.

Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 12 months or less.

Foreign Currencies

Foreign currency transactions are converted to New Zealand dollars at the exchange rate ruling at the date of the transaction. At balance date foreign monetary assets and liabilities are translated at the closing rate and variations arising from these transactions are included in the Statement of Financial Performance.

Property, Plant and Equipment

Items of property, plant and equipment are stated at historical cost less accumulated depreciation. Depreciation is calculated on a diminishing value basis over the estimated useful life of the asset. The following estimated depreciation rates have been used:

Office Furniture & Equipment 10% - 67% DV

Investments

Investments have been recorded at fair value.

Goods and Services Tax (GST)

The entity is registered for GST. All amounts are stated exclusive of goods and services tax (GST) except for accounts payable and accounts receivable which are stated inclusive of GST.

Income Tax

The Sunrise Foundation Board is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

Tier 2 PBE Accounting Standards Applied

The Trust elected to adopt IPSAS 30 in relation to investments. Adoption of this standard results in investment revaluation gains and losses being presented in the Statement of Financial Performance.

Changes in Accounting Policies

There have been no changes in accounting policies. Policies have been applied on a consistent basis with those of the previous reporting period.

Notes to the Performance Report

The Sunrise Foundation Board For the year ended 31 March 2022

	2022	2021
1. Analysis of Revenue		
Donations, fundraising and other similar revenue		
Endowment Funds		
Donations and Bequests	254,723	491,290
Operating - Sponsorships & Grants Received		
Sponsorship	30,640	13,250
Clark Charitable Trust Grant	10,000	10,000
Eastland Community Trust Grant	80,000	80,000
Tindall Foundation Grant	5,639	5,561
Other Operating Donations	-	500
Total Operating - Sponsorships & Grants Received	126,279	109,311
Pass Through Funds		
Donations	49,500	129,549
Total Donations, fundraising and other similar revenue	430,502	730,150
Interest, dividends and other investment revenue		
Endowment Funds		
Investment Revaluation - Endowment	178,858	817,211
Investment Revenue - Endowment	115,022	179,863
Total Endowment Funds	293,880	997,073
Operating Funds		
Interest Received - Operations	1,172	4,325
Total Operating Funds	1,172	4,325
Total Interest, dividends and other investment revenue	295,052	1,001,398
Other revenue		
Operating Funds		
Administration Fee from Endowments	47,517	43,666
Total Other revenue	47,517	43,666
	2022	2021

2. Analysis of Expenses

Volunteer and employee related costs

Operating funds

ACC Levies	202	279
Wages	115,415	95,732
Total Volunteer and employee related costs	115,617	96,011

2022 2021

Costs related to providing goods or services

Operating funds

Accountancy Fees	3,690	-
Audit Fees	5,000	4,535
Bank Fees	234	132
CFNZ Levy	2,206	-
Computer Expenses	6,734	2,794
Consultant Support	10,500	-
Facebook	610	1,034
Functions	292	30
General Expenses	1,284	4,124
Gisborne Herald - Marketing	6,099	7,697
Graphic Design	2,026	1,566
Insurance	3,824	5,087
Investment Management Fee	538	507
Marketing Electronic	1,465	946
Marketing Materials	-	371
Motor Vehicle Expenses	664	-
Newsletters & Posters - Marketing	4,090	-
Photography	240	960
Printing	8,540	8,813
Recruitment & HR	388	-
Rent	4,710	10,088
Staff Training/Conferences	10	1,488
Stationery	1,387	853
Telephone & Internet Expenses	1,101	2,226
Travelling Expenses	544	-
Video	1,020	-
Website Expenses	720	-
Total Costs related to providing goods or services	67,915	53,252

Grants and donations made

Grants from Endowments	105,507	60,428
Grants from Pass Through Funds	49,500	129,549
Total Grants and donations made	155,007	189,977

Other expenses

Operating funds

Depreciation	1,957	863
Total Other expenses	1,957	863

2022 2021

3. Analysis of Assets

Bank accounts and cash

BNZ Cheque Account - Operating	63,571	90,335
BNZ Term Deposit - Operating	81,241	140,104
BNZ Trust Account - Endowment	336,761	221,550
Total Bank accounts and cash	481,573	451,989

Investments

BNZ Term Deposits - Endowment	873,471	871,911
Craigs Investment Portfolio	118,420	116,870
JMI Wealth Investment Portfolio	5,139,415	4,859,635
Total Investments	6,131,307	5,848,417

2022 2021

4. Property, Plant and Equipment

Office furniture & equipment at cost	17,259	11,343
Accumulated depreciation	(11,968)	(10,012)
Total Property, Plant and Equipment	5,291	1,331

2022 2021

5. Analysis of Liabilities

Creditors and accrued expenses

BNZ Business Visa	872	-
Trade creditors	2,755	-
PAYE	2,436	1,882
Annual Leave Entitlement	9,074	9,126
Wages payable	4,294	-
GST	(1,041)	(934)
Total Creditors and accrued expenses	18,389	10,074

Unused donations and grants with conditions

Unused Grant - Tindall Foundation	6,254	-
Unused Donations - Outward Bound	15,500	18,000
Total Unused donations and grants with conditions	21,754	18,000

Other current liabilities

Donation Refunded	-	694
Grant in Advance - Eastland Community Trust	160,000	240,000
Total Other current liabilities	160,000	240,694

2022

2021

6. Reconciliation of Accumulated Funds

Accumulated Funds

Operating Funds

Opening Balance	6,332	(843)
Operating Funds - Donations, fundraising and other similar revenue	126,279	109,311
Operating Funds - Interest, dividends and other investment revenue	1,172	4,323
Administration Fee from Endowment Funds	47,517	43,666
Operating Funds - Expenses	(185,488)	(150,126)
Total Operating Funds	(4,188)	6,332

Endowment Funds

Opening Balance	6,026,637	4,642,366
Endowment Funds - Donations, fundraising and other similar revenue	254,723	491,290
Endowment Funds - Interest, dividends and other investment revenue	293,880	997,075
Endowment Funds - Distributions	(105,507)	(60,428)
Administration Fee to Operating Funds	(47,517)	(43,666)
Total Endowment Funds	6,422,216	6,026,637

Total Accumulated Funds

6,418,028 **6,032,969**

7. Accumulated Funds

This Year			
Description	Operating Funds	Endowment Funds	Total
Opening Balance	6,332	6,026,637	6,032,969
Surplus (Deficit)	(58,037)	443,096	385,059
Transfer from Endowment	47,517	(47,517)	0
Closing Balance	(4,188)	6,422,216	6,418,028

Last Year			
Description	Operating Funds	Endowment Funds	Total
Opening Balance	(843)	4,642,366	4,641,523
Surplus (Deficit)	(36,491)	1,427,937	1,391,446
Transfer from Endowment	43,666	(43,666)	0
Closing Balance	6,332	6,026,637	6,032,969

2022 2021

8. Community Funds of New Zealand Disclosure

Equity Funds		
Administration Funds	(4,188)	6,332
Endowment Funds	6,422,216	6,026,637
Total Equity Funds	6,418,028	6,032,969
Total Community Funds of New Zealand Disclosure	6,418,028	6,032,969

9. Breakdown of Reserves

Name	Nature and Purpose	This Year \$	Last Year \$
Endowment Funds	Capital Base to derive income available for Grants	6,422,216	6,026,637

10. Commitments

There are no commitments as at 31 March 2022 (Last year - nil).

11. Contingent Liabilities and Guarantees

There are no contingent liabilities or guarantees as at 31 March 2022 (Last year - nil).

12. Goods or Services Provided to the Entity in Kind

- Investment Portfolio Management Fees
- Accountancy Fees
- Office Rental

13. Related Parties

David Clark is a trustee of The Sunrise Foundation and also a trustee of Clark Charitable Trust. Clark Charitable Trust provided an operating grant to the The Sunrise Foundation Board in the year ended 31 March 2022.

John Clarke is a trustee of The Sunrise Foundation and also a trustee of Trust Tairawhiti. Trust Tairawhiti provided an operating grant to The Sunrise Foundation Board in the year ended 31 March 2022.

Richard Briant is a trustee of The Sunrise Foundation and also a director of BDO Gisborne Limited. BDO Gisborne provided accounting and consulting services to The Sunrise Foundation Board in the year ended 31 March 2022.

14. Events After the Balance Date

There were no events that have occurred after the balance date that would have a material impact on the Performance Report (Last year - nil).

15. Ability to Continue Operating

The entity will continue to operate for the foreseeable future.

INDEPENDENT AUDITOR'S REPORT To the Trustees of The Sunrise Foundation Board

Report on the Audit of the Performance Report

Opinion

We have audited the performance report of The Sunrise Foundation Board on pages 1 to 15, which comprises the Entity Information, Statement of Service Performance, Statement of Financial Performance, Statement of Cash Flows for the year ended 31 March 2022, Statement of Financial Position as at 31 March 2022, and Statement of Accounting Policies and Notes to the Performance Report.

In our opinion:

- (a) the reported outcomes and outputs, and quantification of the outputs to the extent practicable, in the Statement of Service Performance are suitable;
- (b) the performance report on pages 1 to 15 presents fairly, in all material respects:
 - the entity information for the year then ended;
 - the service performance for the year then ended; and
 - the financial position of The Sunrise Foundation Board as at 31 March 2022, and its financial performance, and cash flows for the year then ended, in accordance with Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit) issued by the New Zealand Accounting Standards Board.

Basis for Opinion

We conducted our audit of the Statement of Financial Performance, Statement of Financial Position, Statement of Cash Flows, Statement of Accounting Policies and Notes to the Performance Report in accordance with International Standards on Auditing (New Zealand) (ISAs (NZ)), and the audit of the Entity Information and Statement of Service Performance in accordance with the International Standard on Assurance Engagements (New Zealand) ISAE (NZ) 3000 (Revised).

Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Performance Report section of our report. We are independent of The Sunrise Foundation in accordance with Professional and Ethical Standard 1 (Revised) Code of Ethics for Assurance Practitioners issued by the New Zealand Auditing and Assurance Standards Board, and we have fulfilled our other ethical responsibilities in accordance with these requirements.

Our firm participates in the Sunrise Foundation payroll giving programme which we believe not to affect our independence. Other than this matter and in our capacity as auditor, we have no relationship with, or interests in, The Sunrise Foundation.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibility of the Trustees for the Performance Report

The trustees are responsible for:

- (a) identifying outcomes and outputs, and quantifying the outputs to the extent practicable, that are relevant, reliable, comparable and understandable, to report in the Statement of Service Performance;

- (b) the preparation and fair presentation of the performance report on behalf of the entity which comprises:
- the Entity Information;
 - the Statement of Service Performance; and
 - the Statement of Financial Performance, Statement of Financial Position, Statement of Cash Flows, Statement of Accounting Policies and Notes to the Performance Report in accordance with Public Benefit Entity Simple Format Accrual (Not-For-Profit) issued in New Zealand by the New Zealand Accounting Standards Board, and
- (c) such internal control as the trustee's determine is necessary to enable the preparation of the performance report that is free from material misstatement, whether due to fraud or error.

In preparing the performance report, the trustees are responsible on behalf of The Sunrise Foundation Board for assessing the trust's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the trust or to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibility for the Audit of the Performance Report

Our objectives are to obtain reasonable assurance about whether the performance report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (NZ) and ISAE (NZ) 3000 (Revised) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the performance report.

As part of an audit in accordance with ISAs (NZ) and ISAE (NZ) 3000 (Revised), we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the performance report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of the use of the going concern basis of accounting by the trustees and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the trust's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the performance report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the trust to cease to continue as a going concern.

- Evaluate the overall presentation, structure and content of the performance report, including the disclosures, and whether the performance report represents the underlying transactions and events in a manner that achieves fair presentation.
- Perform procedures to obtain evidence about and evaluate whether the reported outcomes and outputs, and quantification of the outputs to the extent practicable, are relevant, reliable, comparable and understandable.

We communicate with the trustees regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Coates Associates Ltd

20 July 2022
Coates Associates Ltd
300 Childers Road
Gisborne

